



## **Patient Financial Policy Summary**

The physicians and staff at Denali OB-GYN clinic value the trust and responsibility you place in us to care for you. In the interest of good practice, we believe that it is desirable to establish a financial policy for our patients. Our goal is to avoid any miscommunication or concerns regarding financial matters, so that we can focus our energies on serving your health care needs. Please ask our staff if you have any questions or concerns about this.

Patients are responsible for payment for all medical treatments and services provided. Insurance deductibles and co-pays will be collected at each office visit. Additional co-pays and/or coinsurance may be collected if additional services are rendered. Insurance co-pays for elective surgery shall be collected prior to the day of surgery.

Our office participates with Medicare, Medicaid, and other healthcare insurance plans. As a service to our patients, we will file insurance claims for all covered services on your behalf. Please check with our office staff to verify that we participate with your insurance plan. As a participating provider network, we will accept the insurance company's allowable payment for covered services.

- Patients are responsible for deductibles, co-payments, non-covered services, and out of network services. Payment for these services shall be due at the time of the visit. We do our best to estimate your insurance payment, but all plans are different and other factors may apply. A balance above the estimated amount will be the patient's responsibility to pay.
- Please provide a current copy of your insurance card at each visit. It is the patient's responsibility to know and understand their insurance benefits. Patients must advise our office staff of the need for precertification by your insurance for any service
- Our office accepts cash, checks, Visa, and MasterCard. All payments are expected at the time of service, unless prior arrangements have been made with the billing department. Past due accounts may be referred to an outside collection service, unless prior arrangements have been made.
- For non-insured patients, a representative will meet with you on an individual basis to discuss payment arrangements.

Our office schedules your appointment time specifically for you. Please notify the office at least 24 hours prior to your scheduled appointment if you will be unable to keep it. This time allows us to offer that appointment to someone else. If a patient fails to show up for their appointment without proper notification, our office reserves the right to charge a \$25.00 fee to your account. This fee will not be billed to your insurance company.

I have read and fully understand the Denali OB-GYN clinic patient financial policy summary.

Signature of Patient and/or Guardian: \_\_\_\_\_

Printed Name of Patient and/or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Date of Birth: \_\_\_\_\_